



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB #02102023MT – Shady Grove Pre-K Lighting Project
DEADLINE: February 10, 2023 @ 10:00 AM, Central Time

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Meeting will be held at the scheduled time and location listed below. It is mandatory that contractor's interested in bidding to attend the pre-bid conference.

Shady Grove Pre-K; 5360 Shady Grove Road; Memphis, TN 38120 January 30, 2023 @ 10:00 AM/CST

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to Mary Taylor, taylor15@scsk12.org and LaJuanna Jones-Sulton, jonesultonlm@scsk12.org by 2:00 PM CST February 2, 2023. Subject line of email shall read "Questions –IFB #02102023MT- Shady Grove Pre-K Lighting Project". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on February 3, 2023 by 4:00 PM CST.

IMPORTANT DATES:

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| Bid Release | January 24, 2023 |
| Pre-Bid Meeting | January 30, 2023 @ 10:00 am |
| Questions or Requests Due | February 2, 2023 @ 2:00pm |
| Questions and Answers Posted | February 3, 2023 @ 4:00 pm |
| Bid Due / Bid Deadline | February 10, 2023 @ 2:00 pm |

Thank you.
Procurement Services
Memphis-Shelby County Schools